



MINUTES FOR THE
REGULAR BOARD OF REGENTS MEETING
NORTHERN MARIANAS COLLEGE
Tuesday, September 27, 2016
Continued Wednesday, September 28, 2016
9:30a.m

Roll Call

Board Members

Regent Frank M. Rabauliman, Chairperson
Regent Elaine Hocog Orilla, Vice-Chairperson
Regent Michael Norita Evangelista
Regent Irene T. Torres
Regent Cynthia I. Deleon Guerrero
Regent Michaela U. Sanchez

NMC Staff/Faculty

David J. Attao, Interim President
Tracy M. Guerrero, CFO
Jackie P. Che, Office of Institutional Effectiveness Director
Leo Pangelinan, Dean of Student Services
Bobbie Merfalen, Dean of Academic Programs & Services
Helen B. Camacho, Board Secretary (Recorder)

BOR Legal Counsel

Jesus C. Borja

Regent Frank M. Rabauliman, BOR Chairperson called the meeting to order at 9:30a.m. Roll call was called and followed by the adoption of the agenda.

Review of Adoption of Agenda

- Regent Orilla motioned to adopt the agenda.
- Regent Sanchez seconded the motion.
- Discussion: A request to add the July 14, 2016 Regular Meeting Minutes.
- Regent Sanchez motioned to add the July 14, 2016 Regular Meeting Minutes to the agenda.
- Regent Orilla seconded the motion to amend the agenda and to include the July 14, 2016 Regular Minutes.
- Regent Sanchez seconded the motion.
- All members voted yes, the motion passed.

Review and Adoption of Minutes

a. August 31, 2016 Regular Meeting

- Regent Orilla motioned to adopt the August 31, 2016 Regular Minutes.

- Regent Evangelista seconded the motion.
- Discussion: None.
- All members voted yes, the motion passed.
- The minutes is adopted.

b. September 16, 2016 Special Meeting

- Regent Orilla motioned to adopt the September 16, 2016 Special Meeting minutes.
- Regent Evangelista seconded the motion.
- Discussion: None.
- All members voted yes, the motion passed.
- The minutes is adopted.

c. July 14, 2016 Regular Meeting

- Regent Evangelista motioned to adopt the July 14, 2016 meeting minutes.
- Regent Torres seconded the motion.
- Discussion: None.
- All members voted yes, the motion passed.

Public Comments

None.

Chairperson's Report

Chairperson Rabauliman invited the members to the Bilingual Symposium to be held at the World Resort Hotel from Wednesday, September 28, 2016 to Thursday, September 29, 2016.

REPORTS AND ACTION FROM STANDING COMMITTEES

Fiscal and Finance Committee Report

Tabled.

Program Committee Report

None.

Personnel Committee Report

Regent Cynthia I. Deleon Guerrero, Personnel Committee Chair provided an update. She indicated a Joint Fiscal & Personnel Committee Meeting was held on Monday, September 26, 2016 in the BOR Conference room. A summary of actions taken at this meeting as follows:

- 1. Draft Revision of Policy 6000: Compensation and Classification Plan**
 - a. This policy was tabled for further review.
- 2. FY2017 Operations Budget**
 - a. This item was tabled due to the fact that it included budget items that were in direct relation to the compensation and classification plan. Also, this item was tabled due to various concerns that were brought up by the committee members. Furthermore, there was a recommendation to approve the institution to continue working on a continuing resolution until such time that the operations budget is approved noting all the concerns that were brought up including IP Dave Attao's concern about that recommendation.
- 3. Draft Revision of Policy 1017: Conflict of Interest**
 - a. Removed from the agenda.
 - b. A recommendation from the committee to the board was to recommend the re-structuring of the committees to mirror the WASC recommended structure of committees.

Audit Committee Report

None.

Nominating Committee Report

None.

OLD BUSINESS

Draft Revision of Policy 6000: Compensation and Classification

- Regent Orilla motioned to table this item.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.

Presidential Search Update

- Regent Deleon Guerrero motioned to move the PSC item into executive session.
- Regent Evangelista seconded the motion.
- All members voted yes, the motion passed.

NMC Operations Budget FY2017

- Regent Torres motioned to table this item.
- Regent Orilla seconded the motion.
- All members voted yes, the motion passed.

Continuing Resolution

- Regent Deleon Guerrero motioned to go on continuing resolution until the FY2017 Operations Budget is passed.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

Draft Revision of Policy 1017: Conflict of Interest

IP Dave Attao presented the proposed revision for Policy 1017: Conflict of Interest. A copy was provided to the members.

- Regent Deleon Guerrero motioned that this item be tabled and the direction be given to IP Dave Attao to bring this proposed policy and proposed changes/form to the institutional stakeholders through the governance structure to gather feedback and comments before the board further considers it.
- Regent Orilla seconded the motion.
- Discussion: Counsel Borja provided some comments regarding the proposed Conflict of Interest policy. The following are some of those recommendations:
 1. Blood relationship; change to family relationship
 2. Page 2 on the amendment to the policy; the first bullet on top where it says Generally “interested” interested: Is this a redundancy or not?
 3. Page 2: “Generally” interested members leave the meeting when such matters are being discussed – recommended another word because members should either leave or not leave the meeting when such matters are being discussed.
 4. Regent Lizama’s comment to the recusal by both the Chairperson and Regent Evangelista where he makes a motion to accept the recusal. He added that it should be discussed to see how others react whether such an acceptance is really necessary or not. For example, motion to accept or not accept.
- All members voted yes, the motion passed.

NMC EXECUTIVE REPORTS

President’s Report

IP Dave Attao gave a brief oral report. No handout was provided but also thanked the college for the preparation of the NMC FY2017 Operations Budget.

WASC Accreditation Report Update

Dr. Brady Hammond, Accreditation Liaison Officer provided a brief update. He highlighted the following:

- Key elements that the college will be dealing with are all in the report. The report was submitted to WASC last week. WASC acknowledged receipt of the report.
- Two priorities for the next step:
 1. Policy 1005 - Standing Committees: the policy needs to be updated because it needs specific amendments to make sure that it's clear that we have a Nomination Committee and separate what is currently the Fiscal Committee into the Fiscal and then the Audit Committee; policy needs to be amended and presented to the full board for its review and adoption.
 2. Policy 1017 - Conflict of Interest: Need to ensure that the new process that is being proposed is agreed up, it's acceptable to everyone and has some sort of memorialization attached to it. Furthermore, the real goal is to enhance our business practice in terms of transparency and memorialization.

In closing, Dr. Brady Hammond, ALO recommended that the board should become very familiar with the Independent Governing Board Policy and the entire Accreditation handbook.

Chairperson Rabauliman tasked IP Dave Attao to provide a list of everything that might be deficient to include a list of trainings that the board has attended.

Legislative Updates

IP Dave Attao presented the legislative updates and highlighted the following:

- Status update on the appropriations budget provided. To date, it is still at \$4.4 Million proposed allocation to Northern Marianas College based on the Governor's budget.
- \$1.6 Million in CW Fees identified which is going to be managed by the Secretary of Labor who in turn will spread the monies to the various education entities of the Commonwealth.
- Negotiating to with the Senate to get NMCs share recognized for the BGRT; It is roughly over \$4.7 million dollars and hope to get at least 10% of it.

Board Meeting Assessment

Done.

Miscellaneous Items

IP Dave Attao noted the following miscellaneous items:

- Proposed a BOR Retreat.
- Upcoming PPEC Training in Guam; nothing definite yet.
- Recommended a BOR Prep before the Site Visit.
- December 1 & 2 site visit by WASC.

BOR Calendar

- Regent Deleon Guerrero motioned to hold it's Regular meeting on the last Friday of every month.
- Regent Evangelista seconded the motion.
- Discussion: None.
- All members voted yes, the motion passed.

Upcoming Dates for 2016:

- October 28, 2016 Regular Meeting
- November 18, 2016 Regular Meeting
- December 30, 2016 Regular Meeting

Break called at 10:56a.m.

Break ended at 1:00p.m.

Executive Session

- Vice-Chair Orilla motioned to move into executive session.
- Regent Torres seconded the motion.
- All members voted yes, the motion passed.

Upon rising from executive session, Acting Chairperson Orilla indicated that no actions were taken. The board agreed to recess it's meeting and continue Wednesday, September 28, 2016 at 8:30a.m.



MINUTES FOR THE
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NORTHERN MARIANAS COLLEGE
Tuesday, September 27, 2016
Continued Wednesday, September 28, 2016
9:10a.m

Roll Call

Regent Elaine Hocog Orilla, Vice-Chairperson
Regent Cynthia I. Deleon Guerrero
Regent Michaela U. Sanchez
Regent Irene T. Torres

NMC Staff

Helen B. Camacho, Board Secretary (Recorder)

Regent Elaine Hocog Orilla, Vice-Chairperson called the meeting to order at 9:10a.m and called roll call followed with the adoption of agenda.

Executive Session

- Regent Sanchez motioned to move into executive session.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.

Executive Session Ended

- Regent Sanchez motioned to rise out of the executive session.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.

Adjournment

- Regent Sanchez motioned to adjourn the meeting.
- Regent Deleon Guerrero seconded the motion.
- All members voted yes, the motion passed.